

**sri venkateshwaraa**  
**College of Engineering & Technology**  
(Approved by AICTE, New Delhi & Affiliated to Pondicherry University, Puducherry)  
13-A, Pondy - Villupuram Main Road, Ariyur, Puducherry - 605 102.



**ASPIRE TO EXCEL**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Ref: SVCET/IQAC/2021-2022/02

Date: 27.06.2022

To

All the Members of IQAC,  
Sri Venkateshwaraa College of Engineering and Technology,  
Puducherry.

Dear Sir/Madam

**Sub:** Internal Quality Assurance Cell (IQAC) - Second meeting to be held on 6<sup>th</sup> July 2022 Intimated-Reg.

I wish to inform you that the Second meeting of the Internal Quality Assurance Cell (IQAC) of Sri Venkateshwaraa college of Engineering and Technology will be held on 6<sup>th</sup> July 2022 (Wednesday) at 10 am in the Board Room, SVCET.

The Agenda for the meeting is listed below:

1. Action taken report for the 1st IQAC meeting
2. Academic Activities.
3. Students Development Activities.
4. Performance in the University Examination.
5. Confirming the Organizational Structure and Roles & Responsibilities.
6. Placement Activities.
7. Faculty Development Activities.
8. R & D/ CII/IIC/EDC/ISTE Activities
9. NSS /WEC Activities.
10. Any others.

Members are requested to attend the meeting and participate in the deliberations.

**Dr. V. NAGARAJ**  
Coordinator/IQAC

Thanking you

**Dr. S. PRADEEP DEVANEYAN**  
Principal & Chair Person of  
IQAC



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**SRI VENKATESHWARA COLLEGE OF**  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Date: 06.07.2022

Dear sir/Madam

**Sub:** Internal Quality Assurance Cell (IQAC) – Second meeting held on 6<sup>th</sup> July 2022 - forwarding minutes - Reg.

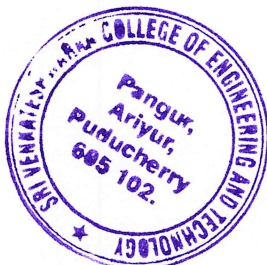
Minutes of Second Internal Quality Assurance Cell meeting held on 6<sup>th</sup> July 2022 are forwarded herewith.

**Dr. V. NAGARAJ**  
Coordinator/IQAC

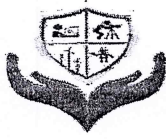
**Dr. S. PRADEEP DEVANEYAN**  
Principal & Chair Person Of  
IQAC

To,

- i) The Members of IQAC
- ii) IQAC File



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**Minutes of 2<sup>nd</sup> IQAC Meeting**

Date: 06.07.2022

Venue: Board Room

Time: 10.00 am 12.00 pm

Chairperson: Dr. S. Pradeep Devaneyan, Principal

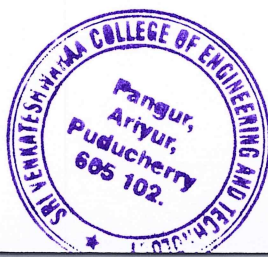
Members Present: (As in the annexure)

Dr. Nagaraj, Coordinator / IQAC presented the report while also outlining the institution's aims, objectives, strategy, functions, benefits, follow-ups, duties, and obligations of its members. He outlined the meeting's agenda and invited the participants to express their opinions.

**1. Action taken report for the 1st IQAC meeting**

The action Taken report for the previous IQAC meeting was briefed by the IQAC coordinator Dr. Nagaraj.

S.NO	POINTS DISCUSSED	ACTION TAKEN
1.	Academic Activities.	We have requested external agencies to conduct Academic Administrative Audit in our Institution.
2.	Students Development Activities.	Value Added Courses were arranged to fulfil the Curriculum gap. Courses offered in VAC are soft computing techniques Design of IC fabrication, design your project using IOT, Introduction to molecular biology, Ansys workbench, Training on Solar projects, BIM, E-TAB etc.
3.	Performance in the University Examination.	Most of the Students undergone Industrial visits and Implant training
4.	Placement Activities.	We have signed MoU with industries for supporting Students projects, internships, Value added Courses, etc.



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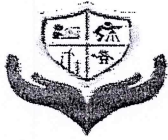
5.	Faculty Development Activities.	Faculties are encouraged to participate in FDP, Workshop, and Seminar in current Technologies etc. Such as Protecting data in Cloud Computing by using BYOE Encryption Technique, Design of Soft Computing based machine learning Models, Effective Teaching Learning Paradigms through pedagogical Innovations, Optical wireless communication an enabling technology for next generation networks
6.	R & D/ CII/IIC/EDC/ISTE Activities	Various Events Organized to upgrade the Student Skill. Organized-Awareness on Research Issues on Robotic Process Automation. IIC organized Emerging Research trends in IT Endowment Seminar on Managerial Expectation by Corporate Entrepreneur arranged by IIC R&D organized Artificial Intelligence and its role in Research and Innovations through which Students were motivated to involve in AI related Projects.
7.	NSS /WEC Activities.	Awareness Seminar on Bio Diversity conducted Inauguration of ROTRACT CLUB organized. Beach Cleaning Activity done.
8.	Any others.	The feedback collected from Alumni, Parents and Stakeholders are analyzed and some of them are taken into considerations. College Day conducted.

## 2. Academic Activities.

- The University Exam schedule for this Semester has been discussed in the meeting.
- To enhance Student's skills and knowledge various seminars and workshops have been organized.
- Academic Audit Need to done for the previous Semester.



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### 3. Students Development Activities.

- HODs have to plan the Project, Internship, Field work participation guidelines to the Students.
- Training Courses and schedule from Eduskill Academy Reviewed.
- HODs are instructed to follow up the Student participation in Workshop, Symposium and other event.
- Value added Courses were scheduled for the first year.
- Focus on Coding skills to Students.
- Collaboration of MoU signed Companies to provide Opportunities to train Student for Internship and Placements.
- Startup Projects need to be initiated to the Student.

### 4. Placement Activities.

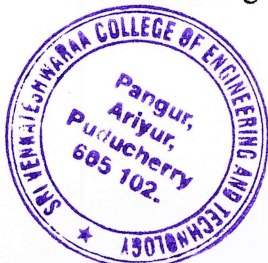
- Soft Skill Training were Organized.
- Coding Skill were upgraded.
- Regular Training Schedule Reviewed.
- Placement Drive were arranged.
- **JOBILATE** conducted on 25.06.2022

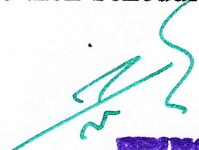
### 5. Faculty Development Activities.

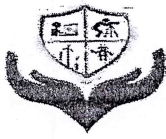
- Faculties are requested to do their research work.
- Some of our faculties have presented the paper in international and national conferences.
- Faculties are requested to do a NPTEL Course.
- Faculties are requested to complete the AICTE sponsored Universal Human Values Program.
- Faculties are requested to complete Eduskill Course for the Student on perfect time.

### 6. R & D/ CII/IIC/EDC/ISTE Activities

- Events Organized according to their Schedule.



  
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- Club Activity events organized and reviewed the same.
- Planned to conduct SIH in our Campus.
- Inaugurated of Standards Club.

**7. NSS /WEC Activities.**

- Planned for Tree Plantation in the Campus.
- National Days Celebrated
- Medical Camp were arranged
- Extension Activities were planned.

**8. Any others.**

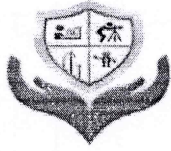
- NAAC Supporting Documents Verified and Review report prepared for the Upcoming works.
- Planning to renew the ISO certification.

**Dr. V. NAGARAJ**  
Coordinator/IQAC

**Dr. S. PRADEEP DEVANEYAN**  
Principal & Chair Person Of  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF MEETING - 2**

**DATE: 06.07.2022**

**IQAC COMMITTEE MEMBERS**

S.NO.	COMPOSITION AS PER NAAC	NAME WITH DESIGNATION	SIGNATURE
1.	Chairperson: Head of the Institution	Dr. S. Pradeep Devaneyan Principal - SVCET	
2.	Teaching Faculty (Members)	Dr. K. B. Jayaraman, Dean/Academics	
		Dr. N. Balaji, HOD - CSE	
		Dr. B. MagimaiRaj, HOD - MECH	
		Mr. R. Venkedesh, HOD - EEE	
		Mr. S. Balaji, HOD - BME	
		Mr. V. Ganesan, HOD - S & H	
3.	Management Representative	Dr. B. Vidhya, Chief Operating Officer, SVGI	
4.	Senior Administrative Officer	Mr. Soundhararajan, General Manager	
5.	Member	Mr. J. Anandharaj, Placement Officer	
6.	Member	Mrs. Santhalakshmi, Librarian	
7.	Member	Mr. R. Kumaravel, Physical Director	
8.	Nominee from Industrialists (Member)	Mr. M. Yogeesh Kumar Team Lead LTI MindTree	
9.	Members from students	Student - 1. B. Jayaganesh - IV EEE 2. K. Abiramy - IV CSE	
10.	Members from Alumni	Mr. K. Pradhap -- Passed Out (2022)	
11.	Members from parent	Mr. S. Vadivel	
12.	IQAC Coordinator	Dr. V. Nagaraj, HOD - ECE	



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