

srivenkateshwaraa
College of Engineering & Technology
(Approved by AICTE, New Delhi & Affiliated to Pondicherry University, Puducherry)
13-A, Pandu - Villupuram Main Road, Ariyur, Puducherry - 605 102.

ASPIRE TO EXCEL



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SVCET/IQAC/2022-2023/04

Date: 23.12.2023

To

All the members of IQAC,
Sri Venkateshwaraa College of Engineering and Technology,
Puducherry.

Dear Sir/Madam

Sub: Internal Quality Assurance Cell fourth meeting to be held on 4th January 2023
Intimated-Reg.

I wish to inform you that the fourth meeting of the Internal Quality Assurance Cell (IQAC) of Sri Venkateshwaraa college of Engineering and Technology will be held on 4th January 2023 (Wednesday) at 3 Pm in the Board Room, SVCET.

The Agenda for the meeting is listed below:

1. Action taken report for the previous second IQAC meeting
2. Various Ongoing Academic Activities and performance in university examination
3. Faculties development and Achievements
4. Students Development Activities
5. Placement Activities.
6. R & D/ CII/IIC/EDC/ISTE Activities
7. Extension Activities.
8. Any other

Members are requested to attend the meeting and participate in the deliberations

Dr. V. NAGARAJ
Coordinator/IQAC

Thanking you

Dr. S. PRADEEP DEVANEYAN
Principal & Chair Person Of
IQAC



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SRI VENKATESHWARA COLLEGE OF
ENGINEERING & TECHNOLOGY
ARIYUR, PUDUCHERRY - 605 102.



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

04.01.2023

Dear sir/Madam

Sub: Internal Quality Assurance Cell (IQAC) - Fourth meeting held on 4th January 2023 - forwarding minutes - Reg.

Minutes of fourth Internal Quality Assurance Cell meeting held on 4th January 2023 are forwarded herewith.

Dr. V. NAGARAJ
Coordinator/IQAC

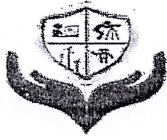
Dr. S. PRADEEP DEVANEYAN
Principal & Chair Person Of
IQAC

To,

- i) The Members of IQAC
- ii) IQAC File



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ARIYUR, PUDUCHERRY - 605 102



Minutes of Fourth IQAC Meeting

Date: 04.01.2023

Venue: Board Room

Time: 3.00 Pm 4.30 Pm

Chairperson: Dr. S. Pradeep Devaneyan, Principal

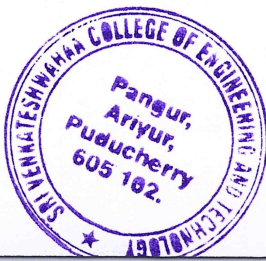
Members Present: (As in the annexure)

Dr. V. Nagaraj, Coordinator / IQAC presented the report while also outlining the institution's aims, objectives, strategy, functions, benefits, follow-ups, duties, and obligations of its members. He outlined the meeting's agenda and invited the participants to express their opinions.

1. Action taken report for the third IQAC meeting

The action Taken report for the previous IQAC meeting was briefed by the IQAC coordinator Dr. V. Nagaraj

S.NO	POINTS DISCUSSED	ACTION TAKEN
1.	Various Ongoing Academic Activities and performance in university examination	University Exam Scheduled for the year 2021-2022 Even Semester. Next Academic Planner Discussed.
2.	Students Development Activities	Value added Courses was conducted for the benefit of Students. Club Activities Were Organized to upgrade the skill of the Student. Revision For the University exam Scheduled and implemented effectively. Value Added Course Schedule Discussed
3.	Faculties development and Achievements	Our faculties published several journal papers in well reputed Journals. Faculty members are encouraged to participate in various Events.
4.	Placement Activities.	Various Capability enhancement, career counseling and guidance was conducted.
5.	R & D/ CII/IIC/EDC/ISTE Activities	Our Students has participated and won various prizes in inter and intra college Events. Research Workshop through BIO IMPLANT Club was Organized. Organized Workshop on Drone Technology and its Futuristic Research. Arranged the Out of Box Thinking-A Research Perspective by EDC



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		Organized Entrepreneurial Values and Culture by EDC
6.	Extension Activities.	Blood Donation Camp, Tree Plantation and Cleaning the surroundings was done. Life Skills-Awareness on cancer was Organized and 186 Students were Profited. Aids Awareness Program were Organized by WEC Workshop on Martial Arts arranged by WEC New Voters Registration Camp was conducted by NSS.
7.	Any other	Stake Holders Feedback Collected, Analyzed and Action Taken as per the points discussed.

2. Various Ongoing Academic Activities and performance in university examination

- The University Exam schedule has been discussed in the meeting.
- Various Value added Courses have been planned to conduct for the next Semester.
- To enhance Student's skills and knowledge various seminars and workshops have been planned.
- The work has been initiated to check everything is going in a perfect way or not.
- We are requesting an external agency for conducting Academic audit.
- Planning to conduct an audit in two levels. Internal Audit, External Audit.

3. Faculties development and Achievements

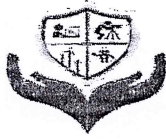
1. Faculties are requested to do their research work.
 2. Some of our faculties have presented the paper in international and national conferences.
 3. Faculties are requested to do a NPTEL Course.
 4. Some of our faculties did a real time project and submitted for funding.
- Faculties are encouraged to Participate in FDP, Workshop, and Seminar etc.

4. Students Development Activities

- Students are encouraged to do online certifications
- Students are encouraged to participate in technical and non-technical Events. They also encourage doing a real time projects.
- Department level competitions are conducted for improving Students participation skill
- Planning to conduct National level project competition, thereby encouraging Students innovative ideas




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5. Placement Activities.

- Updates on Placements, including Placement drives and industry interactions.
- Analysis of Placement trends and feedback from recruiters.
- Strategies to enhance employability skills among Students.

6. R & D/ CII/IIC/EDC/ISTE Activities

- Discussion on ongoing research projects within the institution.
- Updates on research grants and funding received.
- Measures taken to promote interdisciplinary research.
- Collaboration with industry for research and development initiatives.

7. Extension Activities.

- Overview of community outreach programs and initiatives.
- Collaborations with local communities for mutually beneficial projects implemented.
- Impact assessment of extension Activities on the community reviewed.

8. Any other

- Assessment of the adequacy of facilities for Academic and research purposes.
- Planning for future infrastructure enhancements.
- Overview of the budget allocation and utilization were discussed.
- Discussion on resource optimization strategies.
- Measures taken to secure additional funding for key projects.

Principal and Chairperson of IQAC thanked all the members of IQAC for their participation and active involvement in the discussions.

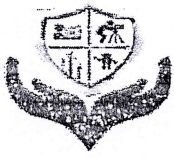
Dr. V. Nagaraj, Coordinator/IQAC finally thanked all the members of IQAC for their valuable suggestions given for the further improvement of quality standards of SVCET.

Dr. V. NAGARAJ
Coordinator/IQAC

Dr. S. PRADEEP DEVANEYAN
Principal & Chair Person Of
IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING - 4

DATE: 04.01.2023

IQAC COMMITTEE MEMBERS

S.NO.	COMPOSITION AS PER NAAC	NAME WITH DESIGNATION	SIGNATURE
1.	Chairperson: Head of the Institution	Dr. S. Pradeep Devaneyan Principal - SVCET	
2.	Teaching Faculty (Members)	Dr. K. B. Jayarraman, Dean/Academics	
		Dr. N. Balaji, HOD - CSE	
		Dr. B. MagimaiRaj, HOD - MECH	
		Mr. R. Venkedesh, HOD - EEE	
		Mr. S. Balaji, HOD - BME	
		Mr. V. Ganesan, HOD - S & H	
3.	Management Representative	Mrs. A. Anitha, HOD - MBA	
		Dr. B. Vidhya, Chief Operating Officer, SVGI	
4.	Senior Administrative Officer	Mr. Soundhararajan, General Manager	
5.	Member	Mr. J. Anandharaj, Placement Officer	
6.	Member	Mrs. Santhalakshmi, Librarian	
7.	Member	Mr. R. Kumaravel, Physical Director	
8.	Nominee from Industrialists (Member)	Mr. M. Yogeesh Kumar Team Lead LTI MindTree	
9.	Members from students	Student - 1. S. Adithiya - III Mech 2. M. Santhosh - III EEE	
10.	Members from Alumni	Ms. A. Kamali - Passed Out (2022)	
11.	Members from parent	Mr. S. Vadivel	
12.	IQAC Coordinator	Dr. V. Nagaraj, HOD - ECE	