



sri venkateshwarara
College of Engineering & Technology
(Approved by AICTE, New Delhi & Affiliated to Pondicherry University, Puducherry)
13-A, Fondy - Villupuram Main Road, Ariyur, Puducherry - 605 102.

ASPIRE TO EXCEL



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SVCET/IQAC/2022-2023/05

Date:20.03.2023

To

All the members of IQAC,
Sri Venkateshwarara College of Engineering and Technology,
Puducherry.

Dear Sir/Madam

Sub: Internal Quality Assurance Cell (IQAC) - Fifth meeting to be held on 5th April 2023
Intimated-Reg.

I wish to inform you that the Fifth meeting of the Internal Quality Assurance Cell (IQAC) of Sri Venkateshwarara college of Engineering and Technology will be held on 5th April 2023 (Wednesday) at 2.30 Pm in the Board Room, SVCET.

The Agenda for the meeting is listed below:

1. Action taken report for previous meeting
2. Academic Activities.
3. Students Development Activities.
4. Placement Activities.
5. Faculty Development Activities.
6. R & D/ CII/IIC/EDC/ISTE Activities
7. NAAC
8. NSS /WEC Activities.
9. Any others.

Members are requested to attend the meeting and participate in the deliberations

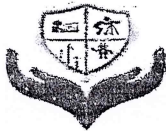
Thanking you

Dr. V. NAGARAJ
Coordinator/IQAC

Dr. S. PRADEEP DEVANEYAN
Principal & Chair Person Of
IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

05.07.2023

Dear sir/Madam

Sub: Internal Quality Assurance Cell (IQAC) - Fifth meeting held on 5th July 2023 - forwarding minutes - Reg.

Minutes of Fifth Internal Quality Assurance Cell meeting held on 5th July 2023 are forwarded herewith.

Dr. V. NAGARAJ
Coordinator/IQAC

Dr. S. PRADEEP DEVANEYAN
Principal & Chair Person Of
IQAC

To,

- i) The Members of IQAC
- ii) IQAC File



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Minutes of Fifth IQAC Meeting

Date: 05.07.2023

Venue: Board Room

Time: 02.30 Pm To 04.30 Pm

Chairperson: Dr. S. Pradeep Devaneyan, Principal

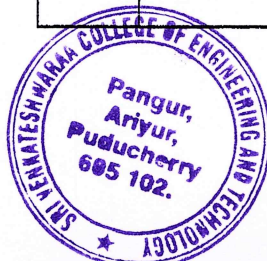
Members Present: (As in the annexure)

Dr. V. Nagaraj, Coordinator / IQAC presented the report while also outlining the institution's aims, objectives, strategy, functions, benefits, follow-ups, duties, and obligations of its members. He outlined the meeting's agenda and invited the participants to express their opinions.

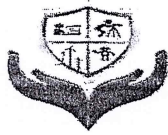
1. Action taken report for the Fourth IQAC meeting

The action Taken report for the previous IQAC meeting was briefed by the IQAC coordinator Dr. V. Nagaraj.

S.NO	POINTS DISCUSSED	ACTION TAKEN
1.	Various Ongoing Academic Activities and performance in university examination	CIA exam Result Analysis Verified and Action taken for Slow learners. Practical exam conducted
2.	Students Development Activities	Value added Courses was conducted for the benefit of Students. Current Technology Courses like Game development and virtual reality Text, web and social media analysis PCB Design and fabrication Machine Learning in communication Biosignal and Image Processing using Neural Network, Hands on workshop on Critical Care Equipment, Piping design engineering Application using Embedded system Universal Human Values were offered. Club Activities Were Organized to upgrade the skill of the Student. Revision For the University exam Scheduled and implemented effectively. Value Added Course Schedule Discussed
3.	Faculties development and Achievements	Faculty members are encouraged to participate in various Events.
4.	Placement Activities.	Various Capability enhancement, career counseling and guidance was conducted. Conducted Techniques to crack SSC Competitive



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		Examination, Career Guidance on Corporate Expectations and Exploring Opportunities beyond your Local area.
5.	R & D/ CII/IIC/EDC/ISTE Activities	Our Students has participated and won various prizes in inter and intra college Events. Organized Emerging Global Trends for Engineers for Student. Pudhuvai Start-up Sprint Seminar was Organized by IIC
6.	Extension Activities.	Medical camp at Karaiyaputhur and Anumandhai Conducted. Motivational Talk and Career Guidance Program were arranged for the benefit of the Student.
7.	Any other	Stake Holders Feedback Collected, Analyzed and Action Taken as per the points discussed.

2. Academic Activities.

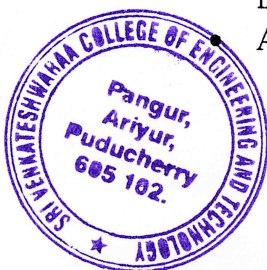
- HODs ensure that the Academic Calendar, Timetable, Theory Hours, Lab Hours, Projects Schedule were implemented properly and efficiently.
- Faculty members are informed to prepare Course material & Question banks for their Courses and provide them to Students during even Semester 2022-2023.
- University Exam for first year Schedule Discussed.

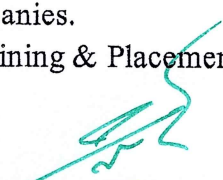
3. Students Development Activities.

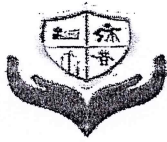
- Value Added Course syllabus for the next Semester need to finalize and the same need to be submitted.
- Students are encouraged to have more industry projects & work towards patents & publications
- Internship participation Certificates & reports are reviewed.
- Necessary guidelines are given to HODs to enrich the Internship culture in the Department.

4. Placement Activities.

- Placement statistics for the Academic year 2022-23 was reviewed by the committee. The committee appreciates the effort taken by the Placement team to place Students in the various reputed companies.
- Approval of the Plan for training & Placement was discussed and carried out.




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- More practice tests shall be conducted to improve the Placement percentage & salary package of the placed Students.

5. Faculty Development Activities.

- Faculty members were directed to publish at least one paper in Journals indexed in SCI/Scopus/UGC-CARE Journals and submit proposals to the relevant funding agencies.
- Faculty members were instructed to attend ATAL FDP, participate in NPTEL, SWAYAM, etc.
- Faculty members are attending Webinars, FDP, Certification Courses & brain grooming sessions effectively.
- Faculty members are motivated to pursue Ph.D programme in their domain for the uplift of the growth of themselves & the institution.

6. R & D/ CII/IIC/EDC/ISTE Activities.

- Functional MOU documents are verified.
- Discussion on Final year projects.
- Measures taken to promote interdisciplinary research.
- EDC organized various programmes for Student's skill development. Reports are reviewed.
- Project Proposals and Patents need to be submitted.

7. NAAC

Data collection & organization is in progress as per NAAC Data templates & Preparation on SSR is discussed.

8. NSS/WEC Activities

- Events Organized Were verified
- Upcoming Event Schedule reviewed.

9. Any others.

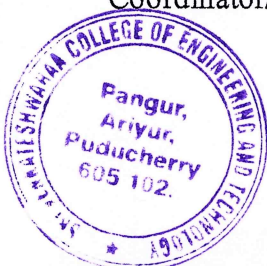
Feedback from various stakeholder

- Feedback analysis reports from various stakeholders were discussed. The committee expressed their satisfaction over the stakeholder's feedback.
- Infrastructure Assessment and Maintenance reviewed.

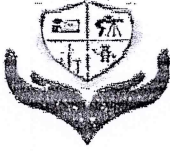
Principal and chairperson of IQAC thanked all the members of IQAC for their participation and active involvement in the discussions

Dr. V. NAGARAJ
Coordinator/IQAC

Dr. S. PRADEEP DEVANEYAN
Principal & Chair Person Of
IQAC



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ACADEMIC CELL

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING - 5

DATE: 05.04.2023

IQAC COMMITTEE MEMBERS

S.NO.	COMPOSITION AS PER NAAC	NAME WITH DESIGNATION	SIGNATURE
1.	Chairperson: Head of the Institution	Dr. S. Pradeep Devaneyan Principal - SVCET	
2.	Teaching Faculty (Members)	Dr. K. B. Jayaraman, Dean/Academics	
		Dr. N. Balaji, HOD - CSE	
		Dr. B. MagimaiRaj, HOD - MECH	
		Mr. R. Venkedesh, HOD - EEE	
		Mr. S. Balaji, HOD - BME	
		Mr. V. Ganesan, HOD - S & H	
3.	Management Representative	Mrs. A. Anitha, HOD - MBA	
		Dr. B. Vidhya, Chief Operating Officer, SVGI	
		Mr. Soundhararajan, General Manager	
		Mr. J. Anandharaj, Placement Officer	
4.	Senior Administrative Officer	Mr. Soundhararajan, General Manager	
5.	Member	Mr. J. Anandharaj, Placement Officer	
6.	Member	Mrs. Santhalakshmi, Librarian	
7.	Member	Mr. R. Kumaravel, Physical Director	
8.	Nominee from Industrialists (Member)	Mr. M. Yogeesh Kumar Team Lead LTI MindTree	
9.	Members from students	Student -	
		1. S. Abina - IV ECE 2. C. Krishna - III EEE	
10.	Members from Alumni	Mr. N. Sundarabalan - Passed Out (2022)	
	Members from parent	Mr. S. Vadivel	
	IQAC Coordinator	Dr. V. Nagaraj, HOD - ECE	

