

**sri venkateshwaraa**  
**College of Engineering & Technology**  
(Approved by AICTE, New Delhi & Affiliated to Pondicherry University, Puducherry)  
13-A, Pondy - Villupuram Main Road, Ariyur, Puducherry - 605 102.

**ASPIRE TO EXCEL**



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Ref: SVCET/IQAC/2023-2024/06

Date:19.06.2023

To

All the members of IQAC,  
Sri Venkateshwaraa College of Engineering and Technology,  
Puducherry.

Dear Sir/Madam

Sub: Internal Quality Assurance Cell (IQAC) - Sixth meeting to be held on 5<sup>th</sup> July 2023  
Intimated-Reg.

I wish to inform you that the Sixth meeting of the Internal Quality Assurance Cell (IQAC) of Sri Venkateshwaraa college of Engineering and Technology will be held 5<sup>th</sup> July 2023 (Wednesday) at 10 am in the Board Room, SVCET.

The Agenda for the meeting is listed below:

1. Action taken report for previous meeting
2. Academic Activities.
3. Students Development Activities.
4. Placement Activities.
5. Faculty Development Activities.
6. R & D/ CII/IIC/EDC/ISTE Activities
7. NAAC
8. Awards and Recognition
9. NSS /WEC Activities.
10. Any others.

Members are requested to attend the meeting and participate in the deliberations

**Dr. V. NAGARAJ**  
Coordinator/IQAC

Thanking you

**Dr. S. PRADEEP DEVANEYAN**  
Principal & Chair Person Of  
IQAC



**PRINCIPAL**  
**SRI VENKATESHWARA COLLEGE OF**  
**ENGINEERING & TECHNOLOGY**  
**ARIYUR, PUDUCHERRY - 605 102.**



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

05.07.2023

Dear sir/Madam

Sub: Internal Quality Assurance Cell (IQAC) - Sixth meeting held on 5<sup>th</sup> July 2023 forwarding minutes - Reg.

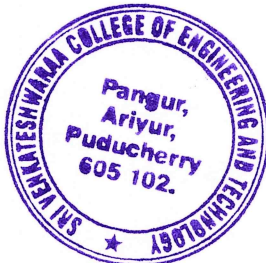
Minutes of Sixth Internal Quality Assurance Cell meeting held on 5<sup>th</sup> July 2023 are forwarded herewith.

**Dr. V. NAGARAJ**  
Coordinator/IQAC

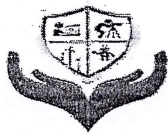
**Dr. S. PRADEEP DEVANEYAN**  
Principal & Chair Person Of  
IQAC

To,

- i) The Members of IQAC
- ii) IQAC File



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**Minutes of Sixth IQAC Meeting**

Date: 05.07.2023

Venue: Board Room

Time: 10.00 am 12.00 pm

Chairperson: Dr. S. Pradeep Devaneyan, Principal

Members Present: (As in the annexure)

Dr. V. Nagaraj, Coordinator / IQAC presented the report while also outlining the institution's aims, objectives, strategy, functions, benefits, follow-ups, duties, and obligations of its members. He outlined the meeting's agenda and invited the participants to express their opinions.

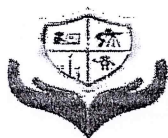
**1. Action taken report for the 5th IQAC meeting**

The action Taken report for the previous IQAC meeting was briefed by the IQAC coordinator Dr. V. Nagaraj.

S.NO	POINTS DISCUSSED	ACTION TAKEN
1.	Various Ongoing Academic Activities and performance in university examination	University Exam Conducted as per Schedule.
2.	Students Development Activities	Value added Courses was conducted for the benefit of Students. Current Technology Courses like Game development and virtual reality Text, web and social media analysis PCB Design and fabrication Machine Learning in communication Biosignal and Image Processing using Neural Network, Hands on workshop on Critical Care Equipment, Piping design engineering Application using Embedded system Universal Human Values were offered. Club Activities Were Organized to upgrade the skill of the Student. Revision For the University exam Scheduled and implemented effectively. Value Added Course Schedule Discussed
3.	Faculties development and Achievements	Faculty members are encouraged to participate in various Events like Cloud Computing, Emerging Cloud Technology -Microsoft Azure AI Engineer, Chat GPT and AI Tools for Educators ,in line with obe, Computational Design and Dynamics, Futuristic Research in Mechanical



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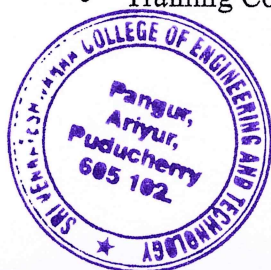
		Engineering, Recent advances & Challenges in Electric, hybrid & Fuel Cell Vehicles.
4.	Placement Activities.	Various Capability enhancement, career counseling and guidance was conducted. Conducted Techniques to crack SSC Competitive Examination, Career Guidance on Corporate Expectations and Exploring Opportunities beyond your Local area.
5.	R & D/ CII/IIC/EDC/ISTE Activities	Our Students has participated and won various prizes in inter and intra college Events. Organized Academic Writing for Research for Faculty members. Pudhuvai Start-up Sprint Bootcamp was Organized by IIC Till now 3 Papers Published in International Journals 2 Books Published by our Faculty
6.	Extension Activities.	Legal Awareness Program organized in WEC to provide awareness among the Student. Traditional Food Carnival conducted in WEC to motivate the Student. Motivational Talk and Career Guidance Program were arranged for the benefit of the Student. Medical Camp arranged at Manakuppam, Sivarandhagam . Womens Day and Tree Plantation Celebrated in the Campus. Workshop organized by WEC for rural Women to encourage their skill -Igniting Entrepreneurial Spirit in Rural Women.
7.	Any other	Stake Holders Feedback Collected, Analyzed and Action Taken as per the points discussed.

## 2. Academic Activities

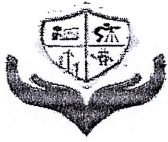
- HODs ensure that the Academic Calendar, Timetable, Theory Hours, Lab Hours, Projects Schedule were implemented properly and efficiently.
- Faculties are insisted to prepare the Lecture notes, Course Files as per the schedule.

## 3. Students Development Activities.

- HODs have to plan the Project, Internship, Field work participation guidelines to the Students.
- Training Courses and schedule from Eduskill Academy Reviewed.



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- HODs are instructed to follow up the Student participation in Workshop, Symposium and other event.
- Value added Courses were scheduled for the Academic year.
- Focus on Coding skills to Students.
- Collaboration of MoU signed Companies to provide Opportunities to train Student for Internship and Placements.
- Startup Projects need to be initiated to the Student.

**Suggestions provided by the IQAC committee experts.**

- Experts suggested to give training on the cutting edge technologies.
- Motivated the Students to participate in events organized by the other Colleges.

**4. Placement Activities**

- The Placement Officer explains about the various initiatives taken through Training & Placement Cell.
- Placement officer presented the consolidated report of the Training Activities & Mock interviews conducted by SVCET in all the Departments.
- The Placement Achievements of all Departments were discussed in the meeting and also furnished the offers obtained by the Students.

**Suggestions provided by IQAC Committee Members:**

IQAC Committee Members suggested to conduct the awareness programs on job opportunities in government sectors.

**5. Faculty Development Activities.**

- Faculty members are allowed to do their Ph.D. program while working in our Institution, it will be healthier for teaching learning activity and also Skill Development will be enhanced to the Faculty members.
- We have to apply for the grants given by the AICTE for conducting the workshops.
- Faculty members are instructed to apply for NPTEL Courses.
- Faculty members should concentrate to improve their journal count.
- Faculty members are encouraged to involve in R&D Activities

**6. R & D CII/IIC/EDC/ISTE Activities.**

- Industry interaction is to be improved, to improve this we have signed Memorandum of Understanding (MoU) with many industries.
- Club Activity plan need to be prepared.
- Guest Lecture, Workshop, Seminar need to be arranged in cutting edge Technologies.
- IDEATHON competition need to be conducted.
- Students should be encouraged to participate in Projects exhibition, Symposium, Technical events held in other Colleges.





#### 7. NAAC

- Planning to submit IIQA.
- Criteria wise Supporting Documents Verified
- Data Sheet prepared
- Policy for all the Criteria Verified
- Write up and Summary for all the Criteria verified

#### 8. Awards and Recognition

As per Times All India Engineering Institutes Ranking survey 2023, Our Institution got 43rd Position in All India Level.

#### 9. NSS /WEC Activities.

- NSS/WEC activity plan discussed and the events are arranged for the Academic year.
- Reviewed the Organized Events.
- Committee members reviewed & appreciated the sports Students for receiving awards in various events.

#### 10. Others

- Assessment verified for Infrastructure development and maintenance.
- Budget Assessment for the Academic year 2022-2023 reviewed.
- Feedback analysis reports from various stakeholders were discussed. The committee expressed their satisfaction over the stakeholder's feedback.

Principal and chairperson of IQAC thanked all the members of IQAC for their participation and active involvement in the discussions

**Dr. V. NAGARAJ**  
Coordinator/IQAC

**Dr. S. PRADEEP DEVANEYAN**  
Principal & Chair Person Of  
IQAC



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF MEETING - 6**

**DATE: 05.07.2023**

**IQAC COMMITTEE MEMBERS**

S.NO.	COMPOSITION AS PER NAAC	NAME WITH DESIGNATION	SIGNATURE
1.	Chairperson: Head of the Institution	Dr. S. Pradeep Devaneyan Principal - SVCET	
2.	Teaching Faculty (Members)	Dr. K. B. Jayarraman, Dean/Academics	
		Dr. N. Balaji, HOD - CSE	
		Dr. B. MagimaiRaj, HOD - MECH	
		Mr. R. Venkedesh, HOD - EEE	
		Mr. S. Balaji, HOD - BME	
		Mr. V. Ganesan, HOD - S & H	
3.	Management Representative	Mrs. A. Anitha, HOD - MBA	
		Dr. B. Vidhya, Chief Operating Officer, SVGI	
		Mr. Soundhararajan, General Manager	
		Mr. J. Anandharaj, Placement Officer	
4.	Senior Administrative Officer	Mrs. Santhalakshmi, Librarian	
5.	Member	Mr. R. Kumaravel, Physical Director	
6.	Member	Mr. M. Yogeesh Kumar Team Lead LTI MindTree	
7.	Nominee from Industrialists (Member)	Student - 1. M. Gowtham - III EEE 2. E. Jayalakshmi - IV CSE	
8.	Members from students	Ms. S. Divya - Passed Out (2021)	
9.	Members from Alumni	Mr. S. Vadivel	
10.	Members from parent	Dr. N. Nagaraj, HOD - ECE	
11.	IQAC Coordinator		

