



Value Added Course Policy Documents

Name of the Policy	Value added course Policy	Policy Number	SVCET2023/17
Prepared by	Mrs. S. Punitha AP/EEE Department, SVCET	Date of Submission	16.02.2023
Reviewed by	Dr.V. Nagaraj, IQAC- Coordinator, SVCET	Revised Date (if any)	Nil
Approved by	Dr.S. Pradeep Devaneyan Principal, SVCET.	Date Approval	17.02.2023
To whom the policy is applicable	Staffs of SVCET.	Version Number/Frequency no	2/5

S. No	Name of Authority	Designation	Signature
1.	Mrs. S. Punitha	AP/EEE Department, SVCET	
2.	Dr.S. Pradeep Devaneyan	Principal, SVCET	
3.	Dr.V. Nagaraj,	IQAC- Coordinator, SVCET	





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VALUE ADDED COURSES

OBJECTIVES

1. To bridge the gap that exists between Industry and Academia.
2. To prepare Students through offering insights and Value Added based on Industry standards.
3. To increase pupils' proficiency with modern Technology.

PROTOCOL FOR OFFERING VALUE ADDED COURSE

1. The Value Added Course offered should not be a course listed in the curriculum of any programme offered by the Institution.
2. The Department heads should designate knowledgeable Faculty members to develop the VAC Syllabus. The Coordinator of the Value Added Course must oversee this.
3. At least 15 days before to the VAC's start date, IQAC should receive notification of the schedule and syllabus via the appropriate channel.
4. The Value Added training should require a minimum of 30 contact hours.
5. The Value Added Courses may be offered on the Semester beginning or end of the Semester.
6. Course offerings for a given Semester should only be decided upon when all requirements have been met.
7. The VAC may be offered by Academicians, Industry professionals, Subject specialists, and experts from other Institutes or the Parent Institute.



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IDENTIFICATION OF VALUE ADDED COURSE

The existing gaps in the Curriculum should be identified and Value Added Courses would be planned/ scheduled/ conducted accordingly to bridge the gaps.

The Gaps are identified using the following process in the department.

1. Gaps are identified by means of,
 - Collecting Feedback from Stakeholders.
 - Comparing Curriculum with the Curriculum of other premier Institutes /University.
2. The report of peer discussion comprising the identified curricular gap and the proposed actions to bridge the gap would be submitted to the IQAC.
3. The Value Added Courses planned are also submitted to Department Advisory Committee.
4. Any suggestions provided by IQAC & DAC are incorporated.

ATTENDANCE & EVALUATION

- The Faculty handling a Course would be responsible for the maintenance of Attendance and Assessment Record for candidates.
- The Record should contain details of the Students' attendance and marks, duly signed by the respective VAC in-charge and HOD.
- Each Student should have a minimum of 75% attendance in the VAC for appearing in the final VAC exam.
- Final Assessment should be conducted and minimum 50% marks must be secured for passing the Course. The duration of Assessment is one hour.



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ISSUE OF CERTIFICATE

Certificates are given to Students who have fulfilled the passing and minimum attendance requirements. The Authorized signatories would properly sign the certificates. In light of the aforementioned, the objectives of Sri Venkateshwaraa College of Engineering and Technology, Puducherry are:

- Bridging the gap between Academics and Industry.
- Providing value additions to Students in accordance with Industry expectations.
- Encouraging Students' skills to become effective workers and employers
- Increasing pupils' proficiency with modern Technology



Dr.S.Pradeep Devaneyan

Principal

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