



sri venkateshwarraa
College of Engineering & Technology
(Approved by AICTE, New Delhi & Affiliated to Pondicherry University, Puducherry)
13-A, Pondy - Villupuram Main Road, Ariyur, Puducherry - 605 102.

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RESOURCE MOBILIZATION POLICY



Resource Mobilization Policy Documents

Name of the Policy	Water conservation Policy	Policy Number	SVCET2023/21
Prepared by	Mr.R. Venkedesh AP/EEE Department, SVCET.	Date of Submission	16.02.2023
Reviewed by	Dr.V. Nagaraj, IQAC- Coordinator, SVCET	Revised Date (if any)	Nil
Approved by	Dr.S. Pradeep Devaneyan Principal, SVCET.	Date Approval	17.02.2023
To whom the policy is applicable	Staffs of SVCET.	Version Number/Frequency no	2/5

S. No	Name of Authority	Designation	Signature
1.	Mr.R. Venkedesh	AP/EEE Department, SVCET.	
2.	Dr.S. Pradeep Devaneyan	Principal, SVCET	
3.	Dr.V. Nagaraj,	Dr.V.Nagaraj, IQAC- Coordinator, SVCET	





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RESOURCE MOBILIZATION POLICY

The Resource Mobilization Policy and Procedures of Our Sri Venkateshwaraa College of Engineering and Technology (SVCET) and Optimal Utilization of Resources and Funds.

SVCET undertakes several activities to mobilize adequate financial, infrastructural and human resources to fulfill the Vision and Mission of the Institution. A Strategic plan will be made by the Institution to plan both Undergraduate & Postgraduate academic activities, related administrative activities, logistic and developmental activities.

The Income for the Institution obtained through the intake of students as well as Government and Non-Government funding if available, Consultancy, Alumni Funding, Sponsorship/grants and interest are gauged. At the same time the funds required for student educational expenses including that for various academic & extracurricular activities, books & journals purchases, transport, hostel requirements, staff requirements, materials needs and any infrastructural projects, already running programmes, maintenance & administrative expenditure etc., are estimated. The Institute charts its resource mobilization plan accordingly for the financial year and if the outflow requirements are more than the proposed income, the Institution considers drawing a bank loan or apply for funding from a sponsoring body. The implementation of the resource mobilization plan will be diligently monitored by the Principal and the observations are periodically updated to the Chairman and Board of trustees.

The Institution ensures that financial resources are utilized strictly in accordance with the budgetary allocation approved by the Board of trustees. The status of utilization of financial resources is subsequently reviewed on half yearly basis and revised budget prepared based on the actual expenditure pattern of the first six months.



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Human resources mobilized include both teaching and non-teaching staff for the College. The Institution's Human Resource Department [for Teaching Staff] scrutinize all the applications and resumes of Teaching Staff with a fine-tooth comb to make sure that well trained, adequately qualified Engineering and Non-Engineering professionals for each Department are recruited. The Human Resource Department for non-teaching staff likewise enroll appropriate non-teaching personnel which includes Administrative Staff(Office Manager), Office Assistants, Technical Staff for different Engineering Departments, Information technology personnel, Biomedical Engineers, Data Entry Operators, housekeeping workforce, transport, purchase, stores manager(s), manpower for essential work like carpentry, electricity, plumbing, other college employees including maintenance of electricity including solar plant on the roof, food & provisions handlers, Green campus workers and other campus workers, security personals etc. The Institution always makes certain that the required norms and regulations are followed for intake of Staff and that it balances with the financial resources of the Institute.

Optimal utilization of human resource is ensured by periodic review of Staff performance along with suitable incentives or suggestions to improve their performance as well as value to the Institution. Also, based on the assessments, the human resources are allocated judiciously amongst the various units in order to ensure their optimal utilization.

The infrastructural resources are mobilized according to the guidelines of Pondicherry University and are adequately maintained. Any requirement of new equipment or infrastructure is weighed against both its necessity as well as financial viability before venturing to purchase or constructs the same. Optimal utilization of infrastructural resources is monitored periodically and procedures are in place to evaluate their effectiveness & adequacy.



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